



**Name of Work: Provision of Catering services at Indian Aviation Academy, Vasant Kunj, New Delhi.**

### **NOTICE INVITING TENDER**

<b>ESTIMATED COST</b>	<b>Rs. 5,44,18,093/-(I/c GST)</b>
<b>TENDER FEES</b>	<b>Rs 2950/-Non-Refundable</b>
<b>EARNESTMONEY DEPOSIT : (EMD)</b>	<b>Rs 10,88,362/-</b>
<b>TIME ALLOWED</b>	<b>24 months</b>
<b>LAST DATE &amp; TIME OF ONLINE BID SUBMISSION</b>	<b>As per GeM portal</b>
<b>LAST DATE &amp; TIME OF PHYSICAL SUBMISSION OF</b>  <b>a)ORIGINAL DD OF EMD</b>  <b>b) ORIGINAL DD OF TENDER FEE</b>  <i>(MSME certificate if seeking exemption from Tender Fees and EMD)</i>  <b>c) SIGNED HARD COPY OF IAA'S UNCONDITIONAL ACCEPTANCE LETTER as per NIT Annexure – 2</b>	<b>On or before Bid Submission end date and time</b>

**INDIAN AVIATION ACADEMY**



IAA, VASANT KUNJ  
NEWDELHI-110070

**Name of work: - Provision of Catering services at Indian Aviation Academy, Vasant Kunj, New Delhi.**

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**Certified that this tender document contains 177 (One Hundred Seventy Seven) Pages.**

**INDIAN AVIATION ACADEMY**  
**VASANT KUNJ, NEW DELHI**

**NIT No:**

**Dated: 15.04.2025**

**NOTICE INVITING e-TENDER (2 BOT– 2 Envelope Open Tender)**

**TENDER REF. NO.: IAA/Operations/Catering/2025/1**

**1** Item Rate e-tenders are invited through the e-tendering GEM portal by AGM-Operations (Bid Manager) on behalf of Director, IAA, Vasant Kunj, New Delhi-110070 from the eligible contractors for the work of **“Provision of Catering services at Indian Aviation Academy, Vasant Kunj, New Delhi.”** At an estimated cost of **Rs. 5,44,18,093/-(Five Crores Forty Four lacs Eighteen Thousand Ninety Three Only)** (i/c GST) with **period of completion Two (02) years.**

1.1 The tendering process is online at GeM-portal. Prospective Tenderers may download from GeM Portal <https://gem.gov.in> and go through the tender document.

1.2 Prospective Tenderers are advised to register themselves at GeM portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the Home Page after log in to the GeM portal <https://gem.gov.in>.

1.3 a) If the bidder has any query related to the Bid Document of the work, they should use ‘Seek Clarification’ on GeM portal to seek clarifications. No other means of communication in this regard shall be entertained.

b) Any time Extension, Corrigendum, Addendum, Amendments etc. shall be issued and uploaded in GeM portal <https://gem.gov.in> only.

1.4 Tenders (Technical Bid & Financial Bid) should be uploaded through GeM portal at <https://gem.gov.in>. Hard copy of the tender documents will not be accepted.

1.5 For any technical related queries please call the GeM Helpdesk. The Help Desk details are as below:  
09.00 hrs to 22.00 hrs (Mon-Sat) – 1800-419-3436 /1800-102-3436, E-Mail: - [helpdesk-gem@gov.in](mailto:helpdesk-gem@gov.in)

1.6 Please note that under no circumstances bid procedure related queries shall be referred to the Independent External Monitors (IEMs).

Tender processing fee of **Rs.2950/- (i/c GST), non-refundable** will be required to be paid offline in the form of Demand Draft in favour of **Indian Aviation Academy (NIAMAR Society)** payable at New Delhi from Nationalized or any scheduled bank (but not from co- operative or Gramin bank). The Original/Hard copy Demand Draft against Tender processing fee should reach by post/ courier/ by hand at the address **O/o A G M (Operations), 2<sup>nd</sup> floor, Room No. 228, Vasant Kunj, New Delhi-**

**110070** on or before the date specified in the critical datesheet. The details of Demand Draft /any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. The tenderer/Bidder, whose Tender processing fee (Original/Hard copy) are not received before the date & time mentioned in critical data sheet, will be liable to be rejected.

Earnest Money Deposit **(EMD) of Rs 10,88,362/-** will be required to be paid offline in the form of Demand Draft in favour of **Indian Aviation Academy (NIAMAR Society)** payable at New Delhi from Nationalized or any scheduled bank (but not from co- operative or Gramin bank). The Original/Hard copy Demand Draft against EMD should reach by post/ courier/ by hand at the address **O/o A G M (Operations), 2<sup>nd</sup> floor, Room No. 228, Vasant Kunj, New Delhi-110070** on or before the date specified in the critical date sheet. The details of Demand Draft /any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. The tenderer/Bidder, whose EMD (Original/Hard copy) are not received before the date & time mentioned in critical data sheet, will be liable to be rejected.

The EMD in the form of Bank Demand draft shall be valid for a period of six (6) months from the notified date of opening of the Tender without any conditions by the Contractor. In case the tender is not finalized within the bid validity period, the validity of EMD shall be got extended for a suitable period. In such cases, the officer responsible for monitoring the EMD should initiate for extension of validity of EMD alongwith the extension of the bid validity period.

OR

Valid documents of MSEs units (registered with DIC/NSIC/KVIC/KVIB/ Directorate of Handicraft and handloom etc.) in case of seeking exemption from payment of Bid processing fees (Tender Fees) & EMD etc.

**Concessions to Indian Micro & Small Enterprises (MSEs) Units:** - As per the provisions of public Procurement Policy for MSE's Order 2012, MSEs (Micro & Small Enterprises) registered with MSME/DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc. Only following concessions shall be applicable and extended to the MSEs of same specifications under which they are register equaling tender scope of work.

- i. **Tender Document Fee/EMD Fee:** MSEs Bidders seeking exemption and benefits on tender fee/ EMD fee should submit signed self-attested scanned copy of valid MSE Registration Certificate, giving details of such validity and scope of work covered etc. in Envelope-I (Fee), failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs. The benefits to MSEs shall be available only for the goods/Services produced and provided by MSEs for which they are registered.
- ii. For this tender MSEs Bidders seeking exemption for tender fee/EMD fee they must submit the MSMEs certificate which mention that the certificate is issued for the "Providing Catering services" or having similar nature of work, if it was found that the certificate is not issued for these works it will be presumed that the bid is submitted without tender fee and the bid of the agency shall be summarily rejected.

- a) Exemption for EMD & tender fee will be given only to those bidders who are found eligible (eligibility as mentioned above in point i & ii.)
- (b) Implementation of micro, small and medium enterprises development (MSMED) Act, 2006.
- iii. It has been clarified that benefit to MSMEs shall not be extended to construction work as it cannot be treat as service rendered or supply of goods. It is further clarification that capital MEP work like Electrical & Mechanical (E&M), HVAC, BHS, Power supply system, fire alarm & detection and PA system etc., which involve SITC, also fall under the category of construction work and hence the benefits to MSME shall not be extended for these works. Supply of material/ goods and services like supply of manpower, where consumable material is involved can be considered for the benefits to the MSME as per public Procurements policy. Further, it is also clarified that benefits to MSME shall be available only for the goods/ services produced and provided by MSME for which they are registered as mentioned clearly in their MSME/ NSIC certificate.

1.7 Non-submission of bid processing fee and EMD shall lead to disqualification of bidders.

2-The Bid shall be submitted through online at GeM Portal by the tenderer/ Bidder as per following schedules: -

**CRITICAL DATE SHEET**

Publishing Date	As per GeM Portal
Bid Document Download / Sale Start Date(Next Day of Publishing Date)	As per GeM Portal
Clarification Start Date	As per GeM Portal
Clarification End Date	As per GeM Portal
Bid Submission Start Date	As per GeM Portal
Bid Submission End Date	As per GeM Portal
Last date and time of submission of Original Demand Draft (DD) against Tender processing fee and EMD (MSME certificate if seeking exemption from Tender Fees and EMD) along with Unconditional Acceptance Letter as per Annexure – 2	Till Bid submission end date and time
Site Visit/Inspection by bidders (Indian Aviation Academy) date	On or before Bid submission end date and time
Tentative Bid Opening Date (Envelope-I)	Next working day after Bid submission End date
Submission of clarification/ Shortfall documents	03 days
Bid Opening Date (Envelope-II)	To be notified in GEM Portal
Tender Processing Fee (Non-refundable, in the form of Demand Draft in Favour of (INDIAN AVIATION ACADEMY))	<b>Rs. 2950/- (i/c GST) Non-refundable</b>
Earnest Money Deposit in the form of Demand Draft in Favour of (INDIAN AVIATION ACADEMY)	<b>Rs. 10,88,362/-</b>

## Envelope-I: (TECHNICAL BID)

### Bidder Qualification Documents Required for Eligibility (Bid processing fees, EMD Technical Bid and Pre-qualification): -

Technical Bid containing following: -

#### **A. TENDER FEES & EMD :**

i) Tender/Bid Processing Fee of **Rs. 2950/- (Non-Refundable)** to be submitted offline through Demand Draft in favour of **Indian Aviation Academy (NiAMAR Society)**.

ii) EMD Fee of **Rs. 10,88,362/-** to be submitted offline through Demand Draft in favour of **Indian Aviation Academy (NIAMAR Society)**

OR

Valid documents of MSEs in case of seeking exemption from payment of Bid processing fees (Tender Fees) & EMD etc.

#### **B. TECHNICAL BID CONTAINING THE FOLLOWING :-**

- a. Duly filled Envelope-I Performa (**As per Annexure-1**)
- b. Certificate of Qualifying requirements (Refer NIT (pg no. 7/8 )-**Qualifying requirements of Contractor /Firm** ).
- c. Certificate of Registration of Firm/agency.
- d. Scanned Copy of DD against Tender Processing Fees.
- e. Scanned copy of DD against EMD, scanned copy of EMD as per **Annexure – 03**, & EMD declaration (**As per Annexure – 10** )
- f. Scanned copy of Unconditional Acceptance of IAA Tender Conditions (**As per Annexure-2**)
- g. Scanned copy of duly signed Affidavit for payment of Minimum Wages on non-judicial stamp paper of . 100/- / Scanned copy of ‘Undertaking’ regarding payment of Minimum Wages on Company’s Letter Head (**As per Annexure-4**).
- h. Scanned copy of Permanent Account Number (PAN) and GST Registration Number and Undertaking for Registration under GST and compliance for GST provision (**As per Annexure-5**).
- i. Scanned copy of ‘Undertaking’ regarding Blacklisting / Debarment on Company’s Letter Head (**As per Annexure-6**)
- j. Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with the Officer-in-Charge (OIC) to achieve the milestones/targets and overall completion within the time period. Tenderer shall submit scanned copy of ‘Undertaking’ on Company’s Letter Head (**As per Annexure-8**).

- k. Under taking for non-relative working in IAA/AAI (As per Annexure-9)
- l. Scanned copy of Financial Information (Turnover) (As per Annexure 11)-FY 2021-22,2022-23 & 2023-24
- m. Scanned copy of Net Worth-(As per Annexure 12 ) FY 2021-22,2022-23 & 2023-24
- n. Scanned copy of details of similar works completed during last seven years supported with completion certificate issued by client ( As per Annexure 13 )
- o. Scanned copy of e-payment format (As per Annexure 14)
- p. Scanned copy of Undertaking for Site Inspection by bidders.(As per Annexure 15 )
- q. Scanned copy of Undertaking of being in service for last 02 years from date of floatation of tender in case of Hotels. In case of Restaurants at airports/Fine Dine Restaurants in operations for last two years from date of tender floatation/ providing/provided Catering services in 3 star and above rated hotels/ Convention Centres/(approved by HRACC, Ministry of Tourism, Govt.of India)/ Indian Aviation Academy/Airports Authority of India Officers Institute (AAIOI) for minimum Two Years from date of tender floatation(As per Annexure-16 ).
- r. Valid FSSAI License.
- s. Scanned copy of ESIC & EPF Registration
- t. Signed integrity pact (As per GCC Annex-5)
- u. Digitally signed tender document should be submitted.
- v. Bidders other than propriety firm shall submit, scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor

**Power of attorney/authorization for signing tender:** Only the Power of Attorney/Authorization holder of the tenderer on whose name the tender has been issued shall sign the Tender documents. The name and designation of the person or persons of the company who is authorized to sign shall be clearly indicated in the Authority letter.

**C. Qualifying requirements of Contractors/ tenderers containing the following:**

**1. Qualifying requirements of Contractor /Firm ).**

**Only those firms/ agencies shall qualify to participate in the bidding process of the subject work who are:-**

Three Star or above rated Hotels approved by HRACC, Ministry of Tourism, Govt. of India in service for last Two years from the date of floatation of tender.  
(Note: In case of Bidder being a Hotel, rated as 3-Star or above, only the valid Classification Certificate from Ministry Tourism, duly attested by Notary Public is required to be submitted in support of their meeting the Technical Criteria.

OR

Restaurants at Airports or Fine Dine Restaurant with minimum seating capacity of 48 approved by Government of India/State Govt./Local municipal corporations/Local certifying authorities in operation for last Two years from the date of floatation of tender;(In case of Bidders being a fine dine restaurant ,bidder may provide any valid certificate/valid License mentioning seating capacity of 48 or above as issued by Government of India/State Govt./Local municipal corporations/Local certifying authorities

OR

Providing/provided catering services in three star or higher rated hotels/ Convention Centres/(approved by HRACC, Ministry of Tourism, Govt.of India)/ Indian Aviation Academy/Airports Authority of India Officers Institute (AAIOI) for minimum Two Years and Should have satisfactorily completed or substantially completed three works, each of **Rs.1,08,83,619/-** or two works, each of **Rs.1,36,04,523/-** or one work of **Rs.2,17,67,237/-** in single contract of similar nature of work during last seven years ending last day of month previous to the one in which tenders are invited.

2. Firm who are/have Providing/provided catering services in three star or higher rated hotels/ Convention Centres/(approved by HRACC, Ministry of Tourism, Govt.of India)/ Indian Aviation Academy/Airports Authority of India Officers Institute (AAIOI) for minimum Two Years and Should have satisfactorily completed three works, each of **Rs.1,08,83,619/-** or two works, each of **Rs.1,36,04,523/-** or one work of **Rs.2,17,67,237/-** in single contract of similar nature of work during last seven years from date of tender floatation. ( Work in progress, may be considered if payments received in last twelve months exceed the above amounts in individual case. Duly signed and attested certificate on the letter head of the firm where catering services was/are provided/being provided satisfying the work value as mentioned above to be submitted.

The details of similar works completed during last seven years in the given **Annexure 13** with supporting documents issued by the client.

**Similar works mean** – Providing catering services in three star or higher rated hotels/ Convention Centres/ Airport/Indian Aviation Academy/Airports Authority of India Officers Institute (AAIOI)

Note: - For the Experience Certificate of works completed in pre-GST era, completion amount will be divided by 1.12 (to exclude pre-GST Tax of VAT 12%) to make it at par with experience certificate of post GST era but excluding GST.

**“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid.”**



**The scope of work includes mainly works of providing catering Services. The experience certificate submitted by participating bidders shall include the details of such type of work executed.**

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.

3. Should have annualized average financial turnover of **Rs.81,62,714 /-** against works executed during last three years ending 31st March of the previous financial year. The financial information shall be submitted in the given format – **Annexure 11**. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. The tenderer should have a minimum net worth of **Rs 40,81,357/-** issued by certified Chartered Accountants. The certificate should be in the given format – **Annexure 12**
5. **Tenderers have to submit Unique Document Identification Number (UDIN) generated documents like Financial information (Turnover with loss/ profit), Net worth Certificate etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.**

Scanned copy of all the Documents of **Envelope-I** mentioned above shall be submitted on GeM portal.

<b>Documents required (Hard Copy in Original)</b>	<b>Address</b>	<b>Last date to submit Hard copy in original as per Critical data sheet</b>
i)Original Demand Draft against Tender processing fee (ii)Original Demand Draft against EMD. <i>(MSME certificate if seeking exemption from Tender Fees and EMD)</i> iii)Unconditional Acceptance Letter as per Annexure – 2	A G M (Operations), <b>2nd floor, Room No. 228, Vasant Kunj, New Delhi-110070</b> (Bid Manager)	Till bid submission end date and Time

**The tenderer, whose original DD against Tender processing fee, EMD DD and duly signed Original Unconditional letter(As per NIT Annexure-2) is not received by the date & time mentioned in critical data sheet, then their tenders will be liable to be rejected. Any postal delay will not be entertained.**

## **Envelope-II: - The Financial e-Bid through GEM Portal.**

- a. All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Rates to be quoted only in the BOQ.xls file in **Financial Bid of Envelope-II**. The agency should download the BOQ.xls file and upload the same after quoting the rates.
- b. The price bid of those bidders shall be opened who meets the qualifying requirements under Envelope-I on date & time as per critical dates mentioned the changes in the dates if any shall be intimated through e-tender portal
- c. **If the BOQ file is found to be modified by the tenderer, the bid will be rejected.**
- d. The Tender for the work shall remain open for acceptance for a period of Ninety days (90) days from the date of opening of Price Bid (i.e. Envelope-II). If any Tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the Tender which are not acceptable to the Department, then Indian Aviation Academy, shall without prejudice to any other right or remedy, be at liberty to forfeit the 10 % of earnest money.

**NOTE:** The bidders who have cleared Envelope-I (Qualifying requirement of bidder), the date of opening of their Envelope-II shall be intimated through GEM e-tendering portal.

## **3. EARNEST MONEY DEPOSIT (EMD) & REFUND OF EMD:**

- i) On acceptance of the Tender, the Earnest Money will be treated as part of the security deposit. EMD of the successful bidder shall be returned on receipt of Security Deposit equivalent to EMD amount/ performance bank guarantee.
- ii) EMD deposited by all the bidders except the confirmed lowest bidder shall be returned within two week from the date of opening of the financial bid.
- iii) No interest or any other expenses, whatsoever on the EMD will be payable by IAA.
- iv) The Tender EMD may be forfeited and bidder will be debarred in the following case :
  - (a) If a tenderer withdraws its tender during the period of tender validity specified in the tender conditions.
  - (b) In the case of a successful Tenderer, if the Tenderer fails –
    - To sign the Contract agreement.
    - In case of any false information/document submitted by tenderer.

## **4. BID SUBMISSION:**

- a. Submission of an e-tender by a Tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the works to be done and of conditions and rates at which stores, tools and plant, etc. will be issued

to him by Indian aviation Academy, local conditions, local material rates and other factors bearing on the execution of the works.

- b. The tenderer shall submit their application only at GeM Portal: <https://gem.gov.in>. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents.  
Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.
- c. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
- d. Tenderer who has downloaded the tender from GeM Portal website <https://gem.gov.in> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and the tenderer is liable to be banned from doing business with IAA.

## **5. BIDS OPENING PROCESS IS AS BELOW:**

### **(i) (Envelope-I (Technical bid and Pre-qualification):-**

**Envelope-I** containing documents (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATE SHEET.

Uploading the digitally signed documents in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

If the bidder has any query related to the Bid Document of the work, they should use 'Representation' on GEM portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through GEM portal shortfall documents.

The tenderer shall upload the requisite clarification/documents within time specified by IAA, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly..

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through GeM portal.

(ii) **Envelope-II (Financial Bid):**

**Envelope-II** containing financial bid of the tenderers found to be meeting the Envelope-I qualifying requirements shall be opened on date & time mentioned in CRITICAL DATE SHEET. **(In case the date and time for opening of Envelope-II (Financial Bid) is required to be changed, the same shall be intimated through GEM Portal).**

**6. REJECTION OF TENDER:**

- a. IAA reserves the right to accept or reject any or all applications without assigning any reasons. IAA also reserves the right to call off tender process at any stage without assigning any reason.
- b. IAA reserves the right at its sole discretion not to award any work under this tender. IAA shall not pay any costs or loss incurred by the tenderers in the preparation and submission of any requisite tender or technical proposal or to procure contract for any of the items described herein.
- c. If the tenderer deliberately gives wrong information or suppress any information in his Tender, IAA reserves the right to reject such tender at any stage or to cancel the contract, if awarded, in addition to any other appropriate/legal action.
- d. Canvassing in any form in connection with the tenders is strictly prohibited and the tenders submitted by firms who resort to canvassing are liable for rejection.
- e. Any deviation in the Tender submission procedure will be considered as non-responsive bid and liable to be rejected.
- f. A Tenderer shall submit a responsive bid, failing which his Tender will be liable to be rejected.
- g. **Tender in which any of the particulars and prescribed information are missing or are incomplete, in any respect and/or prescribed conditions are not fulfilled, shall be considered non-responsive and is liable to be rejected.**
- h. The tenderer is expected to examine the tender document including all instructions, forms, terms, specifications, drawings, etc. Failure to furnish all information required as per the tender documents or submission of a tender not substantially responsive to the tender document in any respect may result in the rejection of the tender.
- i. A Tenderer shall submit the Tender which satisfies each and every condition laid down in this notice failing which the Tender will be liable to be rejected.
- j. Incomplete and ambiguous quotations will be rejected.
- k. The tender for the work shall not be witnessed by a contractor or contractors who himself / themselves has/have tendered or who may have tendered for the same work. Failure to

observe this condition would render tender of the contractor tendering as well as witnessing the tender, liable to summarily rejection.

7. IAA reserves the right to disallow the working agencies whose performances at ongoing project (s) is below par and usually poor and has been issued letter of restrain/ temporary or permanent debarment/black listing by any department of IAA. IAA reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award of work). If at any stage, any information/documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then IAA shall take the following action:

A) Forfeit the entire amount of EMD submitted by the tenderer.

(B) The tenderer shall be liable for debarment for a period upto two years from tendering in IAA, including termination of the contract apart from any other appropriate contractual/legal action

8. **Joint Ventures/Consortium shall not be permitted.**

9. **Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their Tenders as to the nature of the work required to be executed ,the nature of the site, the means of access to the site, the accommodation they may require, available kitchen equipments and other items,working conditions including space for stacking of materials, rates of various materials to be incorporated in works. (Undertaking in this regard needs to be uploaded on GEM portal as per Annexure 15).**

10. The tenderer shall themselves obtain all necessary information such as applicability of taxes & duties, conditions affecting accommodation and movement of labours etc. and other information related to risks, contingencies and other circumstances which may influence or effect their Tender. A Tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

11. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

12. If L-1 agency (firm bidding the lowest quotation as decided by GeM portal ) fails to accept the Work Order with all terms and conditions within scheduled time /request to modify terms and conditions due to any of the reason then the firm will be debarred and will be blacklisted in future for bidding in NIQ/Tender related to Indian Aviation Academy.

13. Notification of Award of contract will be made in writing to the successful bidder by the Accepting Authority or his representative. The contract will normally be awarded to the qualified and responsive Bidder offering lowest evaluated bid (as decided by GeM) in conformity with the requirements of the specifications and contract documents and the Accepting Authority shall be the sole judge in this regard.

14. On acceptance of the Tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Officer-in-Charge shall be communicated to the Officer-in-Charge within 30 days of acceptance of tender.
15. This notice of Tender shall form part of the contract documents. The successful Tenderer/contractor, on acceptance of his Tender by the Accepting Authority, shall within 30 days from the date of award of work, sign the contract consisting of Notice inviting Tenders, General conditions of contract, special/additional conditions, General and particular specifications, Tender conditions as issued at the time of invitation of Tender and acceptance thereof with any correspondence leading thereto.
16. The successful tenderer after acceptance of this tender shall submit an affidavit for minimum wages as per Performa given as Annexure-4 on non-judicial stamp paper of Rs. 100/- before signing the agreement. This shall become the part of agreement.
17. IAA shall be the sole judge in the matter of evaluating & accepting technical bids, Price bids and award of contract and decision of IAA shall be final & binding. The Accepting Authority does not bind itself to accept lowest or any tender and reserves to himself the right of accepting the whole or any part of the Tender and Tenderer shall be bound to perform the same at his quoted rates. No claim whatsoever will be entertained on this account.

**AGM(Operations)**

Indian Aviation Academy  
Vasant Kunj, New Delhi  
For & on behalf of Director, IAA